Attention General Electric **Hourly and Non-Exempt Employees** employed for more than <u>6</u> months

<u>Online</u> Computer Classes

<u>Last chance to use your 2024 IDP benefit!</u>

Home Security

CE100: Cloud Essentials
The cloud is becoming more common in the computer world. Learn what the cloud is and how to use it. Learn how to upload and download pictures from the cloud. Discover the way to store and edit Word, Excel and PowerPoint documents in the cloud. Create a document on one device, store it in the cloud and access it from another device.
Dates: October 21, 23, 28, 30, November 4, 6, 2024 (Monday/Wednesday)
Class times: 12:30pm—2:30pm, 3:30pm—6:30pm
Tuition Cost: $895

SH101: Smart Home Technology
What is the Internet of Things? How can I monitor my home when I'm away from home? Is it SAFE? Is it Secure? These are some of the questions that you might have when it comes to Smart Homes. In this class we will delve into the Internet of Things and discover how to safely and securely monitor you home when you are not there. Includes different types of smart home technology.
Dates: November 13, 15, 18, 20, December 2, 4, 2024(Monday/Wednesday & 1 Friday)
<u>NO CLASS on Veterans' Day or week of Thanksgiving</u>
Class times: 12:30pm—2:30pm, 3:30pm—6:30pm
Tuition Cost: $895

MacBook Air

MAC100: Apple Computer Software
Apple computers are becoming more and more popular. Learn how to navigate and use the MacOS operating system on a Macintosh computer. Included are file management, networking, browsing the internet and computer security.
Dates: October 22, 24, 29, 31, November 7, 8, 2024 (Tuesday/Thursday & 1 Friday)
<u>NO CLASS on Election Day</u>
Class times: 12:30pm—2:30pm, 3:30pm—6:30pm
Tuition Cost: $895

MAC200: Productivity on a Mac
The MacOS operating system is loaded with several other software programs including Pages, Numbers, Keynote, Photos and PhotoBooth among others. Learn the basics of using these programs to get the most out of your new Mac computer.
Dates: November 12, 14, 19, 21, December 3, 5, 2024 (Tuesday/Thursday)
<u>NO CLASS the week of Thanksgiving</u>
Class times: 12:30pm—2:30pm, 3:30pm—6:30pm
Tuition Cost: $895

NATIONAL TECHNOLOGY LEARNING
NTL

<u>Attend Registration</u>
October 14 & 15, 2024

11:00am—3:30pm @ UAW 647 Office,
11177 Reading Rd, Sharonville or online

For more information, call the instructor Nancy Little
at 513-554-1520 or 1-877-805-5957
Questions? Email us at registration@ntli.org
Or visit our website at ntli.org